

S E C R E T

CS HISTORICAL BOARD MEETING

17 April 1969  
Room 3 C 34  
1400 hrs.

A G E N D A

1. Approve Minutes of meeting of 12 December 1968.
2. Executive Secretary's report on personnel and space. (Attachment A)
3. Executive Secretary's report on production of histories.
4. Executive Secretary's report on developments in Historical Program since the reorganization under the new Chief Historical Staff. Discussion. (Attachment B)
5. Contract ceilings and their <sup>e</sup>ffect on  and the CS Program. (Attachment C)
6. Request Board approval for HS/CSG (now HS/HC) to research and index CS projects in custody of

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MEMORANDUM FOR THE RECORD

MINUTES OF THE CS HISTORICAL BOARD MEETING OF 12 DECEMBER 1968

PRESENT :

[REDACTED]

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1. The Chairman, [REDACTED] called the meeting to order at 1430 hours. It was noted that [REDACTED] is absent with the flu. [REDACTED] asked for corrections and comments on the minutes of the last meeting. There were no changes, and the minutes were approved.

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2. The additional floor space adjacent to the present CSHB offices in Key Building was briefly mentioned. It comprises 1,000 square feet and has been allocated for the use of the CS Historical Board.

3. A question as to the necessity for extending [REDACTED] contract one year was raised. [REDACTED] said he understood it had been extended for 6 months only, which he felt was enough to complete her Congo paper.

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4. As for the LBJ Library Program, [REDACTED] said that CIA material to go to Austin is largely the less sensitive material; the bulk of CS material will be kept in CIA custody. In answer to [REDACTED] said that a memorandum giving broad, general categories of information will probably be prepared for the DCI's signature and sent to Austin as an indication of what CIA has set aside for this purpose. [REDACTED] added that he had asked [REDACTED] to decide (1) where the LBJ material would be stored and (2) whether it should all be carded in a uniform system, but had had no response. [REDACTED] said he felt that the material of all four directorates should be kept in one place and all carded by the same method for easy retrieval, adding that he believed that the best arrangement would be under the control of HS/CSG. He said that [REDACTED] had been making

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25X1 index cards for all the CS material and that we would be willing for her to supervise the carding of material for the other directorates if [ ] made the decision. [ ] remarked parenthetically that if Professor Ehrmann's recommended T/O were approved, it would provide a curator for the material of all directorates - in effect an expansion of the function of HS/CSG - and that this would be a logical place to house the LBJ Library material. 25X1

25X1 5. The members then discussed the question of getting the best-qualified people to write our histories and whether [ ] returnees were the answer. It was agreed that one must find writers who have had experience in the unit or operation being written up and that if the best-qualified person were an annuitant, he should be hired on contract. [ ] cited 25X1 the recent case of [ ] for whom he had tried to get a contract to write the [ ] history, as he 25X1 was very well qualified, but the request had been turned down.

6. The Executive Secretary reported the following statistics on the production of CS histories:

Total histories to date	:	92
Histories completed in 1968	:	45
Histories completed this quarter	:	16
Histories in process in CSHB	:	14
Histories in process in staffs and divisions:	:	89

25X1 He then drew attention to the paper he had prepared showing the percentage of completion of the programs of each component. The percentages ranged from 0% to 35%. In response to the question, [ ] said he believed that the main reason for the difference in production was the extent to which the component chief supported the program. [ ] recommended that 25X1 the number of histories "being worked on" in each component be added, as he felt that, too, was a factor to be noted. It was agreed that [ ] should add this figure. It was also the judgement of the Board that these figures should be a part of the Executive Secretary's six-month report to the DDP. 25X1

25X1 7. [ ] reported to the Board that Professor Ehrmann had recommended a slightly different T/O for the Agency Historical Staff; e.g., a Chief, a Deputy Chief, four historical

25X1 officers (one for each directorate), a curator, assistant curator, and three secretaries. He pointed out that the only differences from the present organizations were the addition of a deputy, replacing [ ] with three officers, and making the HS/CSG a service of common concern for the Agency Historical Program rather than only to the CS. [ ] said that 25X1 while he had no official word, he expected Professor Ehrmann 25X1 to be named Chief to replace [ ] who was retiring on 13 December 1968.

8. The Executive Secretary reported on the status of 25X1 the HS/CSG project to compile and publish chronological listings of station chiefs: the AF and WH listings are published, SB has decided not to publish (too sensitive), and the other divisions' listings are between 50% and 90% completed he asked the Board's opinion about using certain CT's on interim assignment for this and other research and writing tasks, pointing out that this would be a good way of having the CT learn more about certain stations in the division to which he was assigned. In general, the Board was of the opinion that the CT would not welcome this type of assignment and that divisions would not favor it. It was agreed that it might be tried, but without much hope of success.

25X1 9. [ ] expressed his appreciation of the Board's decision not to make CS publications available to Mr. Pforzheimer, but to keep all CSHB papers under control of the CS.

10. The paper prepared by [ ] on the history of 25X1 the CS Historical Program was discussed. While there was a feeling that it could be shorter, it was decided that it would serve the purpose as is, except that "CS" should be used instead of "DDP".

25X1 11. [ ] suggestion to prepare biographical profiles of senior CS officers was discussed. It was decided to have a sample prepared for consideration by the Board.

12. The meeting was adjourned at 1600 hours.

[ ]  
Executive Secretary  
CS Historical Board

17 APR  
1969

STATUS OF HISTORIES

Period 13 December 1968 - 17 April 1969

18 - published this quarter (110 histories bound)  
79 - in process in Divisions or Staffs  
9 - in process in Historical Staff  
106 - accounted for  
92 - previously published  
198 - histories accounted for  
13 - numbers cancelled  
211 - numbers assigned and accounted for

88 - histories in process  
110 - total published  
198 - total active number  
13 - numbers cancelled  
211 - numbers assigned and accounted for